

United Nations Development Programme

Bureau for Development Policy



Empowered lives.
Resilient nations.

To: Olivier Adam
Manager
UNDP Regional Service Center in Bratislava

Date: 24 March 2014

From: Raquel Lagunas
Officer-In-Charge (OIC)
UNDP Gender Team
Bureau for Development Policy

A handwritten signature in black ink, appearing to be 'Raquel Lagunas', written over the printed name.

Extension: +1 646 781 4361

Subject: Authorization Letter – Regional Women’s Lobby Paper

File: 2013/C... Allocations

Dear Mr. Adam,

I am pleased to inform you that funds in the amount of US\$5,000 are made available from UNDP Gender Team to the Gender Practice of UNDP Regional Service Centre in Bratislava (RSC-Bratislava), through the Gender Mainstreaming Initiative (GMI) mechanism. The funds are allocated to support the Gender Practice of UNDP Regional Service Centre in finalization of Regional Women’s Lobby Paper.

Upon receipt of the countersigned letter, your office is authorized to access the resources up to the Authorized Spending Limit of US\$5,000 using your individual department code, under the project programme Support towards Implementation of the UNDP’s Gender Equality Strategy (Project ID 0005680... Output 0006... 7, UNDP1 BU). This project is implemented by UNDP Gender Team, Bureau for Development Policy, using direct implementation modality (DIM). Please be reminded that activities must be completed and funds fully used by 31 December 2014.

This letter commits your office to provide timely updates as well as to submit a final short report after completion of the project activities. It also delegates to your office the responsibilities for the use of the funds in accordance with UNDP financial rules and regulations. The Gender Team (HQ) will assume an oversight function but can exercise the power to withdraw the resources in case of non-disbursement according to the agreed budget (refer to Annex 1 for the breakdown and estimated budget).

Kindly note that Ms. Barbora Galvankova is the focal point for this initiative and will assume responsibility for completion of the activities, management of funds and reporting. All financial transactions can be created and approved locally by respective authorizing officers in your office.

220 East 42nd Street, 21st floor, New York, NY 10017. Tel: 646 781 4363. Fax: 646 781 4002. www.undp.org/gender

Batton Merger POF

With best wishes,

Raquel Lagunas

Officer-In-Charge
UNDP Gender Team
Bureau for Development Policy

Countersign to acknowledge duties and obligations as outlined in this letter of approval:

Name:

Mr. Olivier Adam
Manager
UNDP Regional Service Center in Bratislava


(signature)
Date: 24.7.2014

Chart of Accounts (COA):

GL Unit	B. Acct	OU	Fund	Dep ID	IA	Donor	Project	Act
UNDP1	Per input type	H21	04840	B0574 (RSC-Brati)	001981	00012	00069827	6

Cc:

Barbora Galvankova, Programme Associate, RSC in Bratislava
Andrey Pogrebnyak, Operations Manager, RSC in Bratislava
Raquel Lagunas, Practice Manager a.i. Institutional Development Adviser, Gender Team, UNDP/BDP
Nassim Davlatshoev, Operations Manager, Gender Team, UNDP/BDP

Page 2 of 2

Nassim D.
BDP/OPS

ND

Budget Header **Budget Lines** Budget Errors

Unit: UNDP1 **Journal ID:** 0005370530 **Date:** 04/04/2014 **Budget Header Status:** [Posted](#)

Lines											
Chartfields and Amounts Base Currency Details											
Line	Ledger	Budget Period	Speed Type	Account	Fund	DeptID	Project	Donor	Set Options	Currency	Amount
1	ALT_DP_BUD 2014		Speed Type		04840	B0096			Set Options	USD	-5,000.00
2	ALT_DP_BUD 2014		Speed Type		04840	B0574			Set Options	USD	5,000.00

From Line: **To:**

Totals		
Total Lines:	Total Debits:	Total Credits:
2	5,000.00	5,000.00

 Save  Return to Search  Notify  Refresh

 Add  Update/Display

[Budget Header](#) | [Budget Lines](#) | [Budget Errors](#)